

VOTE BY MAIL INFORMATION
FROM THE OFFICE OF WENDY SARTORY LINK
SUPERVISOR OF ELECTIONS

The deadline to request that a Vote-by-Mail ballot be mailed to you for the November 3rd, 2020 General Election is no later than 5:00 p.m. on October 24, 2020 (§101.62, F.S.). If you miss the deadline, you can visit one of our offices and we will print a mail ballot for you. Or you can vote in person during Early Voting or on Election Day.

Vote-by-mail refers to voting a ballot received by mail or picked up by or for a voter instead of going to the polls to vote during early voting or election day. Any registered voter can vote by mail. You can [request](#) a vote-by-mail ballot for a specific election or for all elections through the next two general elections. After two general elections, you will need to make the [request](#) again.

A Vote-by-Mail ballot is **not forwardable** by the U.S. postal service and a ballot returned undeliverable cancels a request for future elections and must be renewed. Notify us immediately if your mailing address changes or if you plan to be out of town. We will send your ballot wherever you need to be. By law, special accommodations are available for [military and overseas voters](#).

REQUESTING YOUR VOTE-BY-MAIL BALLOT

A request for a Vote-by-Mail ballot may be made in one of the following ways:

Online: [Mail Ballot Request Service](#)

By Phone: (561) 656-6208

By Fax: (561) 656-6230

In person at any of our [four offices](#)

Your Vote-by-Mail ballot may be sent to your legal residence address, permanent mailing address, or a temporary address.

When sending a Vote-by-Mail ballot to an address not on file with the Florida Voter Registration System, the request must be in writing and signed by the voter. The online mail ballot request service system will notify you if the address is not already on file and you will be prompted to print, sign and submit your request to our office.

Written signed requests may be made by mail, fax (561) 656-6230, or as an attachment to email votebymail@pbcelections.org

TO REQUEST VOTE-BY-MAIL FOR YOURSELF, YOU MUST PROVIDE:

- Your name and home address
- Your date of birth
- Your mailing address, if different from home address (ballots cannot be forwarded. Be sure to provide your current mailing address.)
- Your signature (for written requests)

TO REQUEST VOTE-BY-MAIL FOR SOMEONE ELSE, YOU MUST PROVIDE:

- Voter's name and home address, date of birth, and mailing address
- Requester's relationship to the voter
- Requester's name and address
- Requester's driver license number (if available)
- Requester's signature (for written requests)

• **DEADLINE TO REQUEST**

- The deadline to request that a Vote-by-Mail ballot be mailed is no later than **5 p.m. on the tenth day before the election.**
- A voter can pick up or have delivered their own Vote-by-Mail ballot at any time the ballot becomes available, including on Election Day. A voter can authorize in writing for someone else (a designee) to pick up the voter's ballot. The designee must submit an affidavit to pick up a ballot for a voter. The earliest a designee can pick up the voter's ballot is **nine days before Election Day.** Your designee will need to provide us with a **written request from you and a photo ID, and will need to [complete this affidavit.](#)**
- If a voter or designee waits until Election Day to pick up or have delivered a vote-by-mail ballot, the **[Election Day Vote-by-Mail Ballot Delivery Affidavit must also be completed.](#)** The voter must affirm that an emergency exists that keeps the voter from being able to vote at his or her assigned polling place.

VOTING YOUR VOTE-BY-MAIL BALLOT

Detailed instructions are included with the Vote-by-Mail ballot, **please follow them carefully**. Make sure to include your signature or legal mark on the Voter's Certificate Envelope, as failure to do so may cause your ballot not to count.

You must **personally vote your own ballot** unless assistance is required due to blindness, disability, or inability to read or write. A signature as Power of Attorney will not be accepted and the ballot will not be counted.

If you are filling out your Vote-by-Mail ballot and you **make a mistake, let us know immediately** so that we can send you a replacement ballot. Whether voting by mail or at the polling place, voters can receive up to two replacement ballots before their ballot has been cast. Once the ballot has been mailed to our office, dropped in a ballot box, or inserted into a ballot scanning machine, your ballot has been cast and no replacements can be issued.

If you decide to go to the polls to vote **instead of voting your Vote-by-Mail ballot**, bring your Vote-by-Mail ballot (marked or not) with you. The Vote-by-Mail ballot will be cancelled and you can vote a regular ballot. If you arrive to the polls without your Vote-by-Mail ballot, our office will need to confirm that we have not received your Vote-by-Mail ballot in order for you to be able to vote a regular ballot. If the office has received your Vote-by-Mail ballot, you cannot vote a regular ballot. However, if you believe that you have not already voted, you will be allowed to vote a provisional ballot.

RETURNING YOUR VOTE-BY-MAIL BALLOT

Don't forget to put your ballot in the return envelope provided and **sign the envelope**.

If you plan to **mail** your ballot back to us, you should allow **at least one week** for your ballot to reach our office. You can also drop your ballot off **in-person** at any of our offices during office hours, or Early Voting sites during Early Voting hours. Your ballot must be received by the Supervisor of Elections office by 7 p.m. on Election Day for it to be counted. On Election Day our Main Office in West Palm Beach is open until 7 p.m. and our outer offices will close at 5 p.m. When we receive your ballot, we check your signature against **the signature you submitted when you registered to vote**. If your signature has changed, you'll need to use an [online voter registration application](#) to bring your Florida Driver License or Florida ID signature into your voter record, or a paper [voter registration application](#) to update your signature.

If you returned your Vote-by-Mail ballot but forgot to sign the envelope, or if there is a discrepancy with your signature, you need to complete and return

a [signature affidavit \(DS-DE 139\)](#) with a copy of your current and valid ID no later than 5 p.m. on the second day after the election. Please follow the instructions on the form carefully, as failure to follow these instructions may cause your ballot not to count.

[More information about voting by mail can be found on the Florida Division of Elections website.](#)

Transparent Secure Democracy

Wendy Sartory Link

Palm Beach County Supervisor of Elections

MAIN OFFICE: 240 South Military Trail, West Palm Beach, FL 33415

P.O. Box 22309, West Palm Beach, FL 33416

P: (561) 656-6200 | **F:** (561) 656-6287

Hours for All Offices: M - F: 8:30 AM - 5:00 PM

NORTH COUNTY BRANCH OFFICE

Northeast County Courthouse
3188 P.G.A. Blvd.
Rm. #2401
Palm Beach Gardens, FL 33410

P: (561) 624-6555

F: (561) 624-6572

SOUTH COUNTY BRANCH OFFICE

Southeast PBC Administrative Complex
345 South Congress Avenue
Rm. #103
Delray Beach, FL 33445

P: (561) 276-1226

F: (561) 276-1321

WEST COUNTY BRANCH OFFICE

West County Office Building
2976 State Road #15
Second Floor
Belle Glade, FL 33430

P: (561) 992-1114

F: (561) 992-1219

SUPERVISOR OF ELECTIONS VOTING EQUIPMENT SERVICE CENTER

7835 Central Industrial Drive
Riviera Beach, FL 33404

P: (561) 840-4588

Candidates

candidates@pbcelections.org

Vote by Mail

votebymail@pbcelections.org

General Information

info@pbcelections.org