New safety measures added to protect our customers and employees.



News from the Clerk & Comptroller, Palm Beach County

SHARON R. BOCK Clerk & Comptroller Palm Beach County

### In-Person Services Resume May 11

New Safety Measures Added to Protect Customers and Employees



We will resume in-person services at all of our locations on Monday, May 11. For the safety of our customers and employees, we have installed plexiglass shields in all customer service areas, posted reminders for social distancing and we will be limiting the number of customers allowed in our lobbies.

We ask that all customers visiting our offices:

Wear a face covering

- Maintain 6 feet distance from others
- Enter lobbies only if you have direct business with our office

Watch the video above or <u>visit our website</u> to learn more about our new safety protocols.

## Marriage Licenses & Ceremonies Available By Appointment

Beginning on May 11, marriage licenses and wedding ceremonies will be available by appointment at all of our locations. Wedding ceremony participants will be limited to the couples only.

To make an appointment for a marriage license or ceremony, please call:

- Main Courthouse, West Palm Beach: (561) 355-4489
- Midwestern Communities Service Center, Royal Palm Beach (temporarily closed Fridays): (561) 784-1270
- North County Courthouse, Palm Beach Gardens: (561) 624-6650
- South County Courthouse, Delray Beach: (561) 274-1557
- West County Courthouse, Belle Glade: (561) 992-1423

#### Passport Applications Not Accepted at This Time

We are not accepting passport applications at this time. For information regarding passports, please visit the <u>U.S. State Department's website</u>.

#### Skip a Trip to Our Office

Go online to make payments, search records, file documents and more – from anywhere and from any of your devices. For easy access, visit our **Online**Services portal.

#### Drop Box

Documents to be recorded as well as civil and family pleadings may be placed in the drop box in the <u>Main Courthouse</u>, on the first floor by the elevators. Full payment (no cash) and a self-addressed stamped envelope for return of documents are REQUIRED.

Please note that our Royal Palm Beach office in the Midwestern Communities Service Center will be temporarily closed on Fridays.

# Visit MyPalmBeachClerk.com for Details

Please be advised that Florida has a broad public records law, and all correspondence may be subject to disclosure. Under Florida public records laws email addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

